

NATIONAL INSTITUTE OF HOMEOPATHY

Block - GE, Sector - III, Salt Lake, Kolkata - 700 106

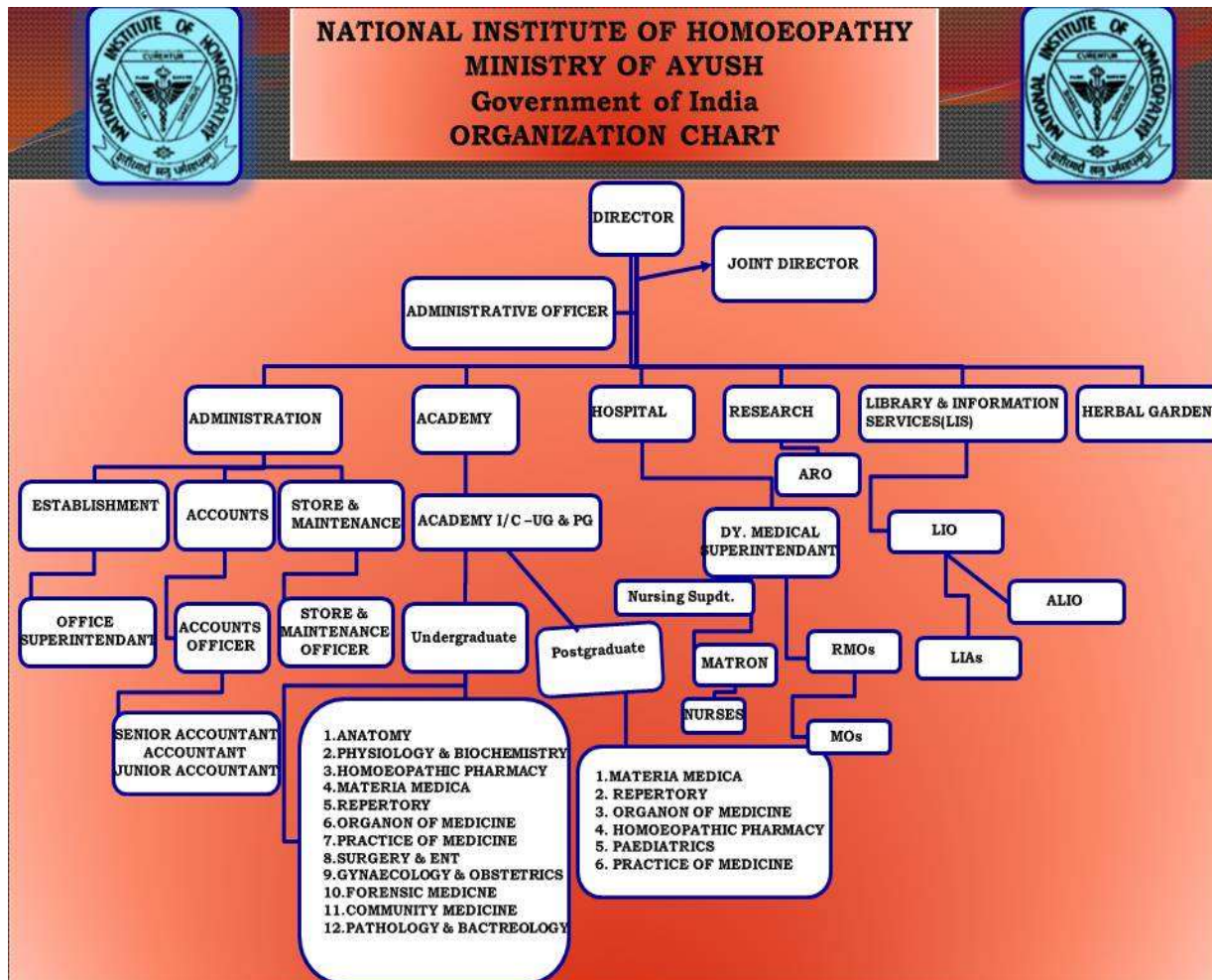
PROACTIVE DISCLOSURE OF INFORMATION UNDER THE RTI ACT 2005**1. GOVERNING BODY 2024-25**

1.	Cabinet Minister of Ayush/Minister of State (IC), Ministry of Ayush.	President
2.	Minister of State (Ayush) by Status	Vice-President
3.	Secretary, Ministry of Ayush, Govt. of India.	Member
4.	Joint Secretary, Ministry of Ayush, Govt. of India.	Member
5.	Joint Secretary & Financial Adviser to the Govt. of India, Ministry of Health & Family Welfare.	Member
6.	Secretary, Department of Finance, Govt. of W.B.	Member
7.	Joint Secretary, Department of ISM, Govt. of West Bengal.	Member
8.	Vice-Chancellor of West Bengal University of Health Sciences or his nominee.	Member
9-11.	Three members to be nominated by the President for a period of three years from amongst Homeopaths attached to the Homoeopathic Medical College or Research Institute or Organization.	Member
12-14.	Three members to be nominated by the President for a period of three years from amongst eminent Homeopathic Practitioners who have contributed to the development of Homoeopathy.	Member
15.	Adviser (Homoeopathy), Govt. of India, Ministry of Ayush	Member
16.	Director, National Institute of Homoeopathy, Kolkata	Member-Secretary

2. INSTITUTE FINANCE COMMITTEE 2024-25

1.	Joint Secretary, Ministry of Ayush, Govt. of India	Chairman
2.	Joint Secretary & Financial Adviser to the Govt. of India, Ministry of Health & Family Welfare.	Member
3.	Secretary, Department of Finance, Govt. of West Bengal	Member
4.	Secretary, Department of Health & Family Welfare/Director of Homoeopathy, Govt. of West Bengal.	Member
5-6	Two experts in Homoeopathy from amongst the members of the Governing Body to be nominated by the Chairman.	Member
7.	One member of the faculty in NIH not below the rank of Professor to be nominated by the Director of the Institute.	Member
8.	Director, National Institute of Homoeopathy	Member-Secretary

3. ORGANISATIONAL CHART



4. BUDGET INFORMATION

BUDGET INFORMATION (Rs in Lakh)					
Particulars	2020-21	2021-22	2022-23	2023-24	2024-25 (Provisional)
Budget	14505	11060	6047	8368.80	8408
Grant Received	14505	11060	6047	8364.44	8408
Actual Expenditure	14224	10641	5766	4.36	8408
Note:	Unspent amount of Rs. 281 lakh [14505-14224] for the year 2020-21 already refunded to the Ministry on 23-12-2021				
Note:	Unspent amount of Rs. 419 lakh [11060-10641] for the year 2021-22 already refunded to the Ministry on 06-07-2022.				
Note:	Unspent amount of Rs. 281 lakh [6047-5766] for the year 2022-23 already refunded to the Ministry on 21-07-2023.				
Note:	Unspent amount of Rs. 4.36 lakh [8368.80-8364.44] for the year 2023-24 already refunded to the Ministry on 05-07-2024.				

5. BUDGET FOR FOREIGN AND DOMESTIC TOURS

	Budget for domestic travel	Budget for foreign travel
Year	Amount (Rs. in lakh)	Amount (Rs. in lakh)
2020-21	6.13	NIL
2021-22	4.58	NIL
2022-23	21.55	NIL
2023-24	36.45	NIL
2024-25 (Provisional)	34.71	NIL

6. LIST OF HEAD OF DEPARTMENTS

Year	Joint Director	Administrative Officer	Accounts Officer	Maintenance & Store Officer	Office Superintendent	Resident Medical Officer II	Academic I/c (PG)	Academic I/c (UG)	Library & Information Officer
2017	Ms. Sarmistha Dutta	Dr. Lokanath Behera/Dr. T. Austin Jose	Sri Gouranga Biswas	Dr. Avijit Shee Burman	Sri Shyamalendu Bhowmick	Dr. Lalith Singh	Dr. Lokanath Behera	Dr. Lokanath Behera	Shri Sandip Singh, LIO I/c
2018	Ms. Sarmistha Dutta	Dr. T. Austin Jose	Sri Gouranga Biswas	Dr. Lalith Singh	Sri Shyamalendu Bhowmick	Dr. Lalith Singh	Dr. Lokanath Behera	Dr. Lokanath Behera	Mrs. Mousumi Halder, I/C
2019	Ms. Sarmistha Dutta	Dr. T. Austin Jose	Sri Gouranga Biswas	Dr. Lalith Singh	Sri Shyamalendu Bhowmick	Dr. Lalith Singh	Dr. Lokanath Behera/ prof.(Dr.) Prasanta Rath	Dr. Lokanath Behera / Dr. Chintamani Nayak	Mrs. Mousumi Halder LIO I/C
2020	Ms. Sarmistha Dutta	Dr. T. Austin Jose	Sri Gouranga Biswas / Sri Jibankrishna Das	Dr. Lalith Singh	Sri Ashok Kumar Mondal	Nil	Prof.(Dr.) Prasanta Rath	Dr. Chintamani Nayak	Mrs. Mousumi Halder, LIO I/C
2021	Ms. Sarmistha Dutta	Dr. T. Austin Jose /Dr. Kumaravel V./ /Ms. S. Dutta	Sri Jibankrishna Das/Dr. S Singh /Sri Kaushik Mondal	Dr. Lalith Singh / Dr. LN Behera	Sri Ashok Kumar Mondal	Nil	Prof.(Dr.) Prasanta Rath	Dr. Chintamani Nayak	Mrs. Mousumi Halder, LIO I/C
2022	Ms. Sarmistha Dutta/ Prof.(Dr.) U G Uchat,	Prof.(Dr.) U. G. Uchat, A.O . I/C	Sri Koushik Kumar Mondal, A.O I/C	Dr. Lokanath Behera, MSO I/C	Sri. Suman Mallick, Office Supdt. I/c	Dr. Austin Jose T. & Dr. Lalith Singh	Prof. (Dr.) Prasanta Rath	Dr. Chintamani Nayak	Mrs. Mousumi Halder, LIO I/C
2023	Prof.(Dr.) U G Uchat / Sri Sanjib Roy	Prof.(Dr.) U G Uchat, A.O I/C	Sri Koushik Kumar Mondal, A.O. I/c	Dr. Lokanath Behera, MSO I/C	Sri Somanath Kuar/ Sri. Suman Mallick, OS I/c	Dr. Austin Jose T. & Dr. Lalith Singh	Prof. (Dr.) Prasanta Rath/ Dr. Swapan Paul	Dr. Chintamani Nayak	Mrs. Mousumi Halder, LIO I/C
2024	Sri Sanjib Roy	Sri Sudhin Kumar Bandyopadhyay A.O	Sri Koushik Kumar Mondal, Accounts Officer I/C	Dr. Lokanath Behera, MSO I/C	Sri Somanath Kuar, OS Suman Mallick, OS I/c	Dr. Austin Jose T. & Dr. Lalith Singh	Dr. Swapan Paul	Dr. Chintamani Nayak	Mrs. Mousumi Halder, LIO I/C

7. SALARY OF THE EMPLOYEES as on 31/03/2025

Sl. No.	Particulars	Designation	Basic Pay	Level
1	Akash Porel	MTS (Aya/WBoy)	18,500	1
2	Alaul Hoque	MTS (Aya/WBoy)	18,500	1
3	Ankit Kumar Gupta	MTS (Lab. Attendant	18,000	1
4	Ankur Yadav	LDC	19,900	2
5	Arpan Bhattacharya	MTS(Peon)	18,500	1
6	Austin Jose	Dy M.S.	1,05,900	12
7	Avijit Shee Burman	Professor	1,42,700	13
8	Ayan Kumar Kundu	UDC	29,600	4
9	Azharuddin Hasmi	N.O.	44,900	7
10	Baisakhi Deb	S.N.O.	71,300	9
11	Bibhas Chakraborty	UDC	37,500	4
12	Bimanesh Halder	MTS (Aya/W.Boy)	18,500	1
13	Biswanath Kundu	Attendant	37,200	2
14	Chintamani Nayak	Associate Professor	1,02,800	12
15	Debasish Mondal	MTS (Cook)	18,500	1
16	Debdas Biswas	Driver	37,200	4
17	Dipa Bala Sarkar	Receptionist/T O	27,100	4
18	Dipa Sutradhar	LDC	28,400	2
19	Gautam Pal,	Professor	1,38,500	10
20	Gobind Narayan Gupta,	Associate Professor	99,800	12
21	Indrani Chakrabarti	Associate Professor	1,09,100	12
22	Irfan Khan,	N.O.	44,900	7
23	Jitendra Kumar	Associate Professor	94,100	12
24	K.Vijay Ananth	Associate Professor	1,02,800	12
25	Koushik Kumar Mondal	Sr. Accountant	44,900	6
26	Koyel Mukherjee	MTS	18,000	1
27	Kumaravel V.	Associate Professor	1,05,900	12
28	Lalith Singh	Dy. M.S.	1,05,900	12
29	Lokanath Behera	Associate Professor	1,05,900	12
30	M G Topno	Reg. Clerk	43,500	4
31	Manglesh Kumar	MTS (Fieldman)	18,500	1
32	Manimala Biswas	S.N.O.	62,200	8

33	Manjushree Srivastava	LDC	28,400	2
34	Manojit Saha	Store Keeper	50,500	6
35	Mina Biswas	Aya	43,500	4
36	Mitul Chatterjee	S.N.O.	64,100	8
37	Mousumi Halder	LIA	88,700	8
38	N. Priyadarshini	Dy. M.S.	1,05,900	12
39	Naba Kishor Bhoi	Ward Boy	43,500	4
40	Nita Sen	S.N.O.	67,200	9
41	Ompriya Mishra	Professor	1,42,700	13
42	Pabitra Mondal	Radiographer	36,500	6
43	Payel Aich Sarkar	S.N.O.	58,600	8
44	Poulami Mukherjee	Dietician	35,400	6
45	Prabha Kumari	S.N.O.	64,100	8
46	Pralay Sharma	Director	1,99,600	14
47	Prasanta Rath	Professor	1,42,700	13
48	Pratima Pal	Associate Professor	91,400	12
49	Prem Kumar Ekka	GDA	19,900	2
50	Priyanka Bera	S.N.O.	58,600	8
51	Prosanta Kr Paul	Steno. Gr.I	76,500	8
52	Pushkar Singh Jat	Nursing Super	73,200	10
53	Rabindra Nath Hembram	MTS	18,000	1
54	Raja Bhattacharya	Physiotherapist	73,200	10
55	Raja Manoharan	Associate Professor	1,05,900	12
56	Rakesh Tiwari	UDC	30,500	4
57	Ram Hembram	Safaiwala	42,200	4
58	Ramaprasad Chatterjee	Dispenser	49,000	6
59	Ramkrishna Ghosh	Asst Professor	92,700	10
60	Ranu Mondal	S.N.O.	62,200	8
61	Ranu	MTS (Lab. Attendant	18,000	1
62	Rashid Khan	N.O.	44,900	7
63	Renu	N.O.	44,900	7
64	Rumpa Pal	MTS (Cook)	18,500	1
65	Sampa Mondal	N.O.	44,900	7
66	Sangeeta Kumari	S.N.O.	62,200	8
67	Sanjib Roy	Jt. Director	1,38,300	12

68	Satish Kumar Singh	Jr. Accountant	29,600	4
69	Shakuntala Mullick	Dom	41,000	2
70	Shibsankar Maji	MTS (safaiwala)	18,000	1
71	Shirsendu Ghoshal	MTS (Attendent)	18,500	1
72	Shishir Kr Singh	Associate Professor	1,05,900	12
73	Shohini Sinha	LDC	19,900	2
74	Shubhra Kanti Biswas	MTS (Morge Attndnt)	18,000	1
75	Somanath Kuar	OS	46,200	6
76	Somnath Ghosh	MTS (Aya/W.Boy)	18,500	1
77	Soudipta Ghosh	Technical Assistant	58,600	7
78	Sovan Kumar Das	Lab. Tech	47,600	6
79	Sripada Mondal	GDA	43,500	2
80	Subhadeep Karmakar	Jr Acct	27,100	4
81	Subhankar Ojha	MTS (Attendent)	18,500	1
82	Subhas Singh	Professor (SAG)	1,93,800	14
83	Subhash Chaudhary	Associate Professor	1,05,900	12
84	Sudeb Kr. Naskar	Cook	44,800	1
85	Sudhin Kumar Bandyopadhyay	Admn Officer	90,000	10
86	Suman Chowdhury	MTS (safaiwala)	18,000	1
87	Suman Mallick	Assistant	41,100	6
88	Suman Toppo	Driver	28,400	2
89	Sushmita Kumari Singh	Receptionist/T O	27,100	4
90	Swapan Paul	Associate Professor	99,800	12
91	Syed Afsar Ali	Associate Professor	96,900	12
92	Usha Uchat	Professor (SAG)	1,88,200	14
93	Vikas Jangir,	N.O.	44,900	7
94	Vikash Kumar,	MTS (Lab. Attendant)	18,000	1

8. INFORMATION ON FOREIGN TRIPS

No official foreign trip has been performed.

9. LIST OF MATERIAL AVAILABLE FREE OF COST

Pamphlets

- a) Homoeopathy for learning disabilities in children
- b) Homoeopathy for tonsillitis and enlargement of adenoids in children
- c) Homoeopathic management of constipation and piles during pregnancy
- d) Constipation in children and homoeopathic management
- e) NIH at a glance
- f) Sishuon mein udarshul ka homoeopathic upchar
- g) Sishuon mein kabz ka homoeopathic upchar

10. INFORMATION DETAILS OF EARLIER CPIOs AND FAAs SINCE 2017

FAA : Prof. (Dr.) Samir. Kumar Nanda Till 17/06/2017
Prof. (Dr.) Avijit Chattopadhyay from 18/06/2017 to 07/03/2018
Prof. (Dr.) Gautam Ash from 08/03/2018 to 26/08/2018
Prof. (Dr.) Avijit Chattopadhyay from 27/08/2018 to 20/10/2019
Prof. (Dr.) Subhas Singh from 21/10/2019 to 07.03.2025
Dr. Pralay Sharma from 08.03.2025
Email : director.nih@gov.in

CPIO : Prof. (Dr.) Avijit Shee Burman till 24/09/2018
Ms. Sarmistha Dutta from 25/09/2018 to 17/10/2022
Prof. (Dr.) Usha Ghelani Uchat, 18/10/2022 to 03/05/2023
Shri Sanjib Roy, Joint Director (Admin), since 04/05/2023
Email : admin.nih@nic.in

APIO : Dr. Syed Afsar Ali since 2015
Mob : 8101154060
Email : afsarali.nih@gov.in

11. RTI TRAINING ATTENDED BY CPIO, APIO AND OTHER STAFF MEMBERS

- An online RTI Training Course for Effective Service Delivery through RTI Act 2005 for the staff members of NIH was conducted by the Administrative Training Institute, Govt. of West Bengal during 10/11/2020 to 12/11/2020
- A 2-Day Webinar Training was conducted by IRMRA on Transparency Audit for Compliance under Section 4 of RTI Act 2005 during 17/02/2021 to 18/02/2021

12. INFORMATION DETAILS OF THIRD PARTY AUDIT

Pursuant to the instructions of the CIC the Institute has made Suo-Moto disclosure of information following Section 4 of the RTI Act through its website. A Third Party Transparency Audit of the information disclosed by the NIH had been done by National Institute of Labour Economics Research & Development (NILERD), Delhi during 2023 and the Audit Report was submitted on July 31, 2023.

13. INFORMATION REGARDING GRIEVANCE REDRESSAL PROCEDURE

The Institute follows provisions as laid down in the Citizen's Charter, Govt. Of India

14. INFORMATION ON RTI APPLICATION RECEIVED & DISPOSED, APPEALS RECEIVED AND ORDER PASSED (as in 2024-25)

RTI application received including under Section 6(3) :	109
Applications disposed of :	109
Appeals received :	06
Order passed :	06

15. INFORMATION ON VIGILANCE CASES (as in 2024-25):

Vigilance cases pending :	
More than one year	Nil
Less than one year	1 (One)